

February 2012

Dear Applicant,

Appointment of Chief Executive Officer

Thank you for your enquiry about the post of Chief Executive Officer.

Please find enclosed:

Application form
Equal opportunities form
Job description and person specification
Relate Cymru Business Plan 2012 - 2015

Would you please return your completed application form to me at the address at the top of this letter by 5 pm on the closing date of Monday 19th March 2012.

Following short listing, interviews will be held on Tuesday 3rd April 2012 – please ensure that you are available on this date as alternatives will not be offered.

I look forward to hearing from you.

Yours sincerely

Louise Atkinson
Administrator

Encs